



Kolegji AAB
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AAB COLLEGE INDUSTRIAL ADVISORY BOARD

RULES OF PROCEDURE

At the meeting held on 15 January 2020, the Steering Council (hereinafter the Council) of AAB College (hereinafter the College) decided to establish the Industrial Advisory Board (hereinafter the Industrial Board), which will assist in the building and strengthening the College's relationship with external partners.

Article 1

Mission

The mission of the Industrial Board is to provide an independent and critical expertise in reviewing the academic activities of each department in order to improve the quality of teaching, research and services provided by these departments. In addition, it will improve the image of each department and the qualifications of students in the industry and business community and create opportunities for internships for students and increase their employment opportunities after graduation.

Article 2

Scope

The Board should ensure a strong link between the College, the Faculties and the industry professional community and assist the respective faculties in achieving their strategic objectives. With the establishment of the Industrial Board the College acknowledges the value of the advice and perspectives provided by external stakeholders, and all departments and colleges, although functioning as independent academic bodies, will endeavor to take this advice into account when formulating policies, its work plans and drafting strategies for improving and reviewing study programs.

Article 3

Responsibility

The Industrial Board will fulfill its mission by performing the following functions:

- Develops strategies for improving the image of the College and study programs in the industry and business community
- Involves in designing and reviewing the learning goals and outcomes of study programs to ensure that they meet industry needs and labor market demands.
- Evaluates the strengths and weaknesses of current curricula in the context of the respective faculty mission and educational objectives of the program, as well as provides recommendations regarding the content of current curricula.
- Provides recommendations to the department on all curriculum-related issues to improve the link between students' academic content and professional internships.



- Provides evaluation of the performance of students, whether current in the conducting practical work or graduates of the College, from the perspective of industry needs, and proposes strategies for continuous improvement of the program.
- Assists in identifying opportunities and securing funding for student involvement in research and other research projects.
- Reviews department activities and plans related to research, consultancy and short courses and makes recommendations.
- Assists in seeking funding for scholarships and donations in support of student development.
- Helps to engage students in internships in accordance with the needs of certain programs as well as creating work experience.
- Provides assistance for the evaluation of student work and the collection of data for the evaluation of the practical part.

Article 4

Composition

The Industrial Board will be composed of a group of volunteers from various fields, made up of industry and business leaders, academics, government officials, and policymakers who have a vested interest in providing advice, support, and recommendations to the College. The composition of the members of the Industrial Board will include persons with experience and expertise in the industrial sectors who are related to all fields of study which are offered in the College. While some members may be from government or other professional institutions, most will be from industry or from College-related campaigns. All members of the Industrial Board will be appointed by the Council, upon the proposals of the members of the Council, the Rectorate and the respective faculties, based on the network of external collaborators and the relevance of external organizations to the respective departments. The term of office of the members of the Industrial Board will be three years, with the possibility of reappointment.

Article 5

Membership

The Industrial Board will consist of the following members;

1. Chairman of the College Council,
2. Rector,
3. A representative of the College Senate,
4. Twenty to thirty members representing various industrial sectors, the business community, state institutions and academia.



Article 6

Chairman and Deputy Chairman

The Industrial Board shall elect its Chairman and Deputy Chairman, from among its external members, to serve for a term of three years. The Chairman of the Board will chair the meetings of the Industrial Board, as well as will represent the collective positions of the Board in his/her communications with other governing and academic bodies of the College. In his absence, the meetings will be chaired by the deputy chairman, while in the absence of the latter, the meetings will be chaired by any other member of the Industrial Board with proposal and formal approval by members present after the start of the meeting.

Article 7

Working groups

In accordance with the fields of study offered at the College, the Industrial Board may decide to establish working groups which will work closely with representatives of study programs related to the above fields. The College offers study programs in a total of fourteen faculties which based on their specifics can be grouped into nine study fields according to the Erasmus Code for the following fields of study:

- The science of communication and information
- Architecture, Arts and Design
- Business and Management Studies
- Justice Studies
- Health Sciences
- Computer and Information Science
- Social Sciences
- Philology and linguistic science
- Education and training of teachers

Article 8

Meetings

The Industrial Board will meet at least twice a year before the beginning of each semester. Meetings will be convened by the Chair in close coordination with the Rector's Office, while notice of participation in the meeting will be sent to all members no later than 5 days before the date of the scheduled meeting.



Article 9

Recommendations of the Board

All recommendations of the Industrial Board are of an advisory nature to the College Council and its academic structures.

Prishtina, 12 March 2020

Lulzim Tafa
Chairman of the Steering Council
Signed and sealed in original

