



Kolegji AAB
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GRANT REGULATION

Under the legal provisions of Article 33 of the Statute of AAB College and Article 4 of the Steering Committee rules of procedures, the Steering Committee in its meeting held on 15.12.2021 adopted the following:

GRANT REGULATION

General Provisions

Article 1

Aim

1. The aim of this regulation is to support scientific / artistic research for the AAB College full-time academic staff through grants and financial support.
2. This regulation sets out the criterion for receiving grants and financial support for scientific and artistic research for the full-time academic staff.

Article 2

1. According to the regulation financial support will be provided to scientific / artistic research of staff who:
 - Participate in scientific / artistic conferences;
 - Participate in symposiums related to scientific and artistic research;
 - Publish the scientific / artistic research in the popular academic databases.

Article 3

1. All full-time academic staff of AAB College have the right to apply for grants and financial support for scientific / artistic research;
2. The procedure of awarding grants or financial support for scientific / artistic research is done at the request of the full-time academic staff;
3. Full-time staff may be a beneficiary of grants and financial support twice in a calendar year.

Article 4

Scientific Publication Grants

1. Scientific publications ranked and indexed in Clarivate Analytics (Web of Science) in core collection (SCIE, SSCI, and AHCI) excluding other doubtful platforms, are funded as following:
 - 1.1. When a full-time academic staff publishes as a sole author, he/she will receive an amount of 700 Euro;
 - 1.2. When a publication has more than one author the amount of funding will be 1000 Euro, notably, the first author receives an amount of 800 Euro, while the corresponding author receives an amount of 200 Euro.
2. Paragraph 1.2. of this article applies only in cases where the first author and the corresponding author are internal academic staff of AAB College.

Article 5

Financial assistance to attend conferences

1. Financial assistance for presenting a research paper or participation in an international scientific event (conference/symposium/artistic event) will be provided at an amount of 200 Euro.
2. Participation of full-time academic staff in the above listed activities should relate to their field of specialization.
- 3.

Article 6

Grant Eligibility

1. The following are the criterion for obtaining a scientific publication grant:
 - 1.1. Be a full-time academic staff of AAB College;
 - 1.2. To prove the publication of research paper by: the journal name, title of the paper and the link of the publication;
 - 1.3. To have the AAB College listed as affiliation.
 - 1.4. Be a first author or a corresponding author.
2. The criterion for financial support in conferences are as follows:

- 2.1.To prove abstract acceptance / approval and the payment of the conference fee;
- 2.2. It should be an international conference, and not a regional conference;
- 2.3. It should be an academic conference organized by educational or research institution;
3. The application form must be done according to the forms approved by Grants and Financial Support Central Commission. Incomplete application/documentation will be returned back to the academic staff for completion.

Article 7

Grants and Financial Support Central commission

1. The Grants and Financial Support Central Commission is comprised of three (3) members who have the right to vote.
 - 1.1. The Vice-Rector for Scientific Research;
 - 1.2. The Dean of the relevant faculty/department;
 - 1.3. The Vice-Rector for Finance and Development.
2. The Vice-Rector for Scientific Research and the Vice-Rector for Finance and Development are permanent members of the commission, whereas the Dean of the Faculty will be swapped according to the applications received from academic staff and their field of study.
3. Decisions of the Grants and Financial Support Central Commission are taken by majority rule.
4. The Commission shall in all cases respond to the applications either approving or rejecting.
5. When rejecting, the Commission shall provide reasoning.
6. The Central Commission must reach a final decision thirty (30) days of receipt of the application, or if it needs additional information associated to the journal, scientific conference, etc. then thirty (30) days of receipt of the information.
7. The Grants and Financial Support Central Commission decisions are public.

Article 8

The Central Commission institutes a database where they will record approved and rejected grants and financial support.



Article 9

1. In cases of application rejection for grants and financial support the academic staff have the right to seek review Commission's decision;
2. The Commission's decision to review the request whether to uphold or overturn is final.

Transitional Provisions

Article 10

In cases when provisions of this Regulation are not aligned with the Statute provisions, priority shall be given to the Statute provisions.

Article 11

The amendment to this regulation shall be done in the same procedure as it has been approved.

Article 12

This regulation enters into force once it is approved by the Steering Committee and once it is signed by the Chairman of the Steering Committee.

Prishtinë, 2021