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| Europass  Curriculum Vitae | |  | | | | | | | | | | | | | |
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| Personal information | |  | | | | | | | | | | | | | |
| **Surname(s) / First name(s)** | | Bicaj Arbërore | | | | | | | | | | | | | |
| **Address(es)** | | Ulpiana sol.3/43, Prishtina | | | | | | | | | | | | | |
| **Telephone(s)** | | +38344199348 | | | | |  | | | |  | | | | |
| **E-mail** | | [arberore.bicaj@universitetiaab.com](mailto:arberore.bicaj@universitetiaab.com)  [arberore.bicaj@gmail.com](mailto:arberore.bicaj@gmail.com) | | | | | | | | | | | | | |
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| **Nationality** | | Albanian | | | | | | | | | | | | | |
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| **Date of birth** | | 18/11/1972 | | | | | | | | | | | | | |
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| **Gender** | | Female | | | | | | | | | | | | | |
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| Work experience | |  | | | | | | | | | | | | | |
| **Dates**  Occupation or position held  **Main activities and responsibilities**  Name and address of employer  Type of business or sector  **Dates**  **Occupation or position held**  **Main activities and responsibilities**  **Name and address of employer**  **Type of business or sector**  **Dates**  **Occupation or position held**  **Main activities and responsibilities**  **Name and address of employer**  **Type of business or sector**  **Dates**  **Occupation or position held**  **Main activities and responsibilities**  **Name and address of employer**  **Type of business or sector** | | 01.03.2017 - continues    Professor ass.  Teaching pedagogical subjects  AAB University - Prishtina  University  01/10/2015 – 01.03.2016  Professor of pedagogical subjects  Teaching pedagogical subjects  Fama College - Prishtina    University    Juny 2016 – March 2017    Dean of the “Care and Welfare for children” Department  Activities related to college organization, planning and cooperation  Fama College - Prishtina  University  16/02/2019-30/06/2019    Profesor / Master level  Teaching “Teacher Professional Development” subject  Faculty of Education  University of Prishtina | | | | | | | | | | | | | |
| **Dates**  **Occupation or position held**  **Main activities and responsibilities**  **Name and address of employer**  **Type of business or sector** | | 2011/12; 2013/14; 2014/15    Lecturer  Teaching Pedagogical Subjects  Faculty of Education, Prishtina - Prizren  University of Prishtina | | | | | | | | | | | | | |
| **Dates**  **Occupation or position held**  **Main activities and responsibilities**  **Name and address of employer**  **Type of business or sector** | | 2006/2019  Co-ordinator of In-service TT Program of MEST and UP  Coordinate teacher training courses for groups of teachers. So far coordinated five three-months cohorts of 10-20 groups of teachers. In the end teachers graduate to Bachelor of Education  MEST – UP – Faculty of Education | | | | | | | | | | | | | |
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| **Education and Training**  **Institution**  **Date**  **Degree** | | University of Prishtina – Faculty of Philology  07/07/2005  Bachelor of German Language and Literature | | | | | | | | | | | | | |
| **Institution**  **Date**  **Degree** | | University of Prishtina – Faculty of Philosophy  28/07/2010  Master of pedagogical science - Management of  Education | | | | | | | | | | | | | |
| Institution  **Date**  **Degree**  Dates  **Title of training**  **Name of Institution**  **Providing training**  Dates  **Title of training**  **Name of Institution**  **Providing training**  Dates  **Title of training**    **Name of Institution**  **Providing training**  Dates  Title of training  Name of Institution  Providing training  Dates  Title of training  Name of Institution  Providing training | | European University of Tirana    19/02/2016  Doctor of pedagogical/psychological Science  12-16 June 2000, Prizren  Program for children and family  Kosovo Foundation Open Society (SOROS)  STEP BY STEP  24-26 August 2001, Prizren  Program for children and family    Kosovo Foundation Open Society (SOROS)  STEP BY STEP  15.10.2006, Prishtinë  STEP BY STEP (40 hrs)  Kosova Education Center (KEC)  2006-2007  Tom Gougeon, KEDP  Organization of in-service teacher training programs  Calculation of ECTS, Recognition of prior learning, organizing of schedules, supporting instructors, etc.  2013  Training offered from the international academic staff, according to the new teaching strategies  University of Prishtina– Academic staff training | | | | | | | | | | | | | |
| **Dates**  **Title of training**  **Name of Institution**  **Providing training**    **Dates**  **Title of training**  **Name of Institution**  **Providing training** | | December - 2015  Academic staff training offered by Center for Teaching Exellence  “Teaching in higher education”  University of Prishtina and USAID  2010  International English Examination/ESOL Examination Bullats  Council of Europe Level: B2, overall score 68  University of Cambridge | | | | | | | | | | | | | |
| **Personal skills and competences**    **Mother tongue(s)** | | Professional skills: Skills in new teaching methodology, in assessment, in designing of the curricula, good experience in facing challenges and problems in implementation of the Teacher in-service qualification program, including office work, financial issues, administration, curriculum development, overseeing course development and implementation, training materials, schedules, evaluation of instructors. Skills regarding the Teacher Professional Development area.   Knowledge and competences in group work   Skills in implementing research procedures   Skills in designing educational classroom activities with students, improving personal efficacy in cooperating with other people, empowering presentation skills etc.   Personal skills: skilled in communication regarding the work and society, cooperative,  punctual, good writing expression, solid leadership skills, active listener   Adaptable to new environment, nonsmoker   Analytic skills/Research experience.  Albanian | | | | | | | | | | | | | |
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| **Other language(s)** | | 1.English , 2.Serbo-Croatian | | | | | | | | | | | | | |
| **Self-assessment** | |  | Understanding | | | | | Speaking | | | | | Writing | | |
| **European level (\*)** | |  | Listening | | Reading | | | Spoken interaction | | Spoken production | | |  | | |
| English | |  | C¹ | Proficient user | C¹ | Proficient user | | C¹ | Proficient user | C¹ | | Proficient user | C¹ | Proficient user | |
| Serbo-Croatian | |  | A¹ | Basic user | A¹ | Basic user | | A¹ | Basic user | A¹ | | Basic user | A¹ | Basic user | |
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| **Computer skills and**  **competences** | | Word/Excel/Power point/Publisher and other | | | | | | | | | | | | | |
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| **Driving licence**    **Additional Information**    **Publications** | | B  1. Bicaj, A& Treska, T,. (2014). The Effect of Teacher Professional Development in Raising the Quality of Teaching (Pilot Research) Academic Journal of Interdisiplinary Studies. Vol 3 No 6. p.369-377. Rome – Italy.  2. Bicaj, A. (2015). Performance observation of qualified teachers in the In-Service Teacher Qualification program. European Academic Research. Bridge Center for publishing. Vol. II, Issue 11/ February 2015. p.14235-14256. Buzau  -Romania.  3. Bicaj, A (2015). Hyperactive children in Preschool Institutions (2016). Educatio, Tirana.  4. Bicaj, A& Shala, A,. (2018). Theoretical Approaches vs. Teacher as a Role Model Towards Language Learning. Educational Process International Journal. International Research Journal Thesis.  5. Bicaj, A (et.al.). (2019) Cooperation of preschool institutions with parents  toward early childhood education. International Research Journal –Thesis.  6. Other publication in the dailies and magazines  **Books:**  1. Berisha, Bicaj Arberore., (2011). Bologna Process and curricula of Teaching faculties of the University of Prishtina,  Prishtina. Master Thesis publication.  2. Deva, Zuna Aferdita with collaborators. (2009). Partnership School family and community. Sexual education – family – school and community preoccupation. Prishtina. | | | | | | | | | | | | | |
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| **Conferences** | | 1. International Scientific Conference. 26-27 October 2012 Tirana. Scientific Research development in Higher Education in Kosovo. Published in Educatio.  2. Regional science Conference with international participation 29-30 May 2013. ISSN 2232-8742. Effects of global risk in transition countries. Adult Education and Teacher Qualification Program, the best practice to avoid global risk.  3. Arsimi dhe rruga e tij drejt vlerave te reja. 16 February 2013 – EUT - Tirana. Bolonja dhe Fakulteti i Edukimit.  4. Education Culture and Society- Nowadays Challenges - with proceedings. Poland. University of Wroclaw 14-17 October 2013. Intensive teacher preparation reforms in Kosova.  5. Research and education-challenges toward the future – with proceedings. The Faculty of Education Sciences – University of Shkodra 24-25 May 2013, Shkodra. In-service teacher training program-the functioning and challenges..  6. Java e Shkences 2013. MEST. 14 - 17 May 2013, Prishtina. Lifelong Learning and relevant concepts.  7. The first International Research Sympozium on the Turkish World – with proceedings. The University of Nigde Turkey. 18-21 March 2014. The effect of teacher professional development in raising the quality of teaching.  8. Java e Shkences 2014. MEST –13-16 May 2014, Prishtina. Ndikimi i madhesise se klases ne performancen e nxenesve dhe ne mesimdhenie.  9. 4th International Multidisciplinary Conference on Integrating Science in new Global Challenges. Dubrovnik, Croatia 27-29 March 2015. The Impact of Professional Development Programs to Teachers for Lifelong Learning.  10. Education System. Labor Market and Economic Development: Challenges and Prospects. 26-27 October 2018, Prishtina. Organizing Programs for Professional Development towards a modern teaching process: Case Study: Teacher Advancement Qualification Program.  11. Fourth International Conference on Linguistics, Literature and Education. AAB College, 07.09.2019, Prishtinë. Professional practice standards impact on professional development practice and performance evaluation of school leaders. | | | | | | | | | | | | | |

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| Europass  Curriculum Vitae | |  | | | | | | | | | | | | | |
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| Personal information | |  | | | | | | | | | | | | | |
| **Surname(s) /**  **First name(s)** | | Xhemajli  Arbona | | | | | | | | | | | | | |
| **Address(es)** | |  | | | | | | | | | | | | | |
| **Telephone(s)** | | +38344730027 | | | | |  | | | |  | | | | |
| **E-mail** | | [arbona.xhemajli@hotmail.com](mailto:arbona.xhemajli@hotmail.com) [arbona.xhemajli@aab-edu.net](mailto:arbona.xhemajli@aab-edu.net) | | | | | | | | | | | | | |
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| **Nationality** | | Albanian | | | | | | | | | | | | | |
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| **Date of birth** | | 03/06/1970 | | | | | | | | | | | | | |
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| **Gender** | | Female | | | | | | | | | | | | | |
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| Work experience | |  | | | | | | | | | | | | | |
| **Dates**  Occupation or position held  **Main activities and responsibilities**  Name and address of employer  Type of business or sector  **Dates**  **Occupation or position held**  **Main activities and responsibilities**  **Name and address of employer**  **Type of business or sector**  **Dates**  **Occupation or position held**  **Main activities and responsibilities**  **Name and address of employer**  **Type of business or sector**  **Dates**  **Occupation or position held**  **Main activities and responsibilities**  **Name and address of employer**  **Type of business or sector** | | 01.09.1992 continues    Teacher  Primary Teaching  “ Selami Hallaçi” Gjilan  Primary School    2013- 2014; 2014-2015; 2015-2016  Assistant  Group subjects of pedagogy  Public University “Kadri Zeka” Gjilan  University  Summer Semester - 2017    Professor  Teaching subjects of pedagogy  Public University “Kadri Zeka” Gjilan  University  2017 continues  Assistant Professor  Teaching subjects of pedagogy  College AAB - Prishtinë  University | | | | | | | | | | | | | |
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| **Education and Training**  **Institution**  **Date**  **Degree** | | University “Hasan Prishtina” Prishtinë- Faculty of Education  28.09.2011  Bachelor of Primary Education | | | | | | | | | | | | | |
| **Institution**  **Date**  **Degree** | | University “Hasan Prishtina” Prishtinë- Faculty of Education  08.02.2013  Master of Education –Teaching and Curriculum | | | | | | | | | | | | | |
| Institution  **Date**  **Degree**  Dates  **Title of training**  **Name of Institution**  **Providing training**  Dates  **Title of training**  **Name of Institution**  **Providing training**  Dates  **Title of training**    **Name of Institution**  **Providing training**  Personal skills and competences | | State University of Skopje“Shën Kirili & Metodi” Faculty of Philosophy - Pedagogy  9.12.2016  PhD Educational Sciences – Elementary Education  2013  The development of critical thinking  Basic Education Program  2013  The development of critical thinking  KEC  December, 2010 – July, 2011.  ECDL – European Computer Driving Licence    KEC | | | | | | | | | | | | | |
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| **Mother tongue(s)** | | Albanian | | | | | | | | | | | | | |
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| **Other language(s)** | | 1.English , 2.Serbo-Croatian | | | | | | | | | | | | | |
| **Self-assessment** | |  | Understanding | | | | | Speaking | | | | | Writing | | |
| **European level (\*)** | |  | Listening | | Reading | | | Spoken interaction | | Spoken production | | |  | | |
| English | |  | A¹ | Basic user | A¹ | Basic user | | A¹ | Basic user | A¹ | | Basic user | A¹ | Basic user | |
| Serbo-Croatian | |  | C¹ | Proficient user | C¹ | Proficient user | | C¹ | Proficient user | C¹ | | Proficient user | C¹ | Proficient user | |
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| **Computer skills and**  **competences** | | Windows XP, Word Processing, Excel, Access, Power Point, Internet Explorer and Outlook | | | | | | | | | | | | | |
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| **Driving licence**    **Additional Information**    **Publications**    **Conferences** | | B    1.”Cooperation of preschool institutions with parents toward early childhood education” *Arberore Bicaj, Alberita Bytyqi, Tringa Azizi, Arbona Xhemajli . .* Scientific Research Magazine, College AAB ISSN:1848 – 4298  e ISSN: 2623 -8381. 2018, VOL. 7, NO. 2  2.” The method of dialogue and the development of critical thinking” , Reforma, Regional Journal of Social Sciences./ ISSN: 1800 – 9794 print form  KDU: 33/ 34 (05) Nr. 6/2018 page, 369  3. ”THE ROLE OF THE TEACHER IN INTERACTIVE TEACHING”  International Journal of Cognitive Research in Science, Engineering and Education (IJCRSEE). No.1, 2016 Vol. 4, page, 31-37 ISSN 2334-847X (Printed)  ISSN 2334-8496 (Online) Impack factor  This work is licensed under a Creative Commons Attribution 4.0 International license. The article is published with Open Access at www.ijcrsee.com  4. ”Impact of interactive teaching on the efficient realization of objectives for children in early school age” Academic Journal of Business, Administration, Law and Social Sciences ISSN 2410-3918 (print) ISSN 2410-8693 (online)  Acces online at www. iipccl.org. Impack factor  This work is licensed under Creative Commons Attribution 3.0 License. No. 1, March 2016 Vol. 2 page, 162-170  5.” A GROUP STRUCTURE OF CLASSES AS PART OF AN INTERACTIVE TEACHING” Book of Proceedings International University of Struga ISBN 978-608-4573-22-7 http://www.eust.edu.mk/Heritage/files/SCFSD16\_2.pdf July, 2016 Volume 1, Nr.3 page, 74-81  6. “METHOD OF DIALOGUE AND ITS FORMS” PHILOSOPHICA  International Jurnal of Social and Human Sciences  Publisher: Faculty of Philosophy, State University of Tetova, Republic of Macedonia ISSN 1857- 9272 Tetova, 2015 Vol.2 / No. 3-4 / Page, 199-204 UDC: 37.091.321  7. “ASKING QUESTIONS TO ENCOURAGE CRITICAL THINKING” First International Conference, “ Practicum of Future Pedagogues, Teachers and Kindergarden teachers in multicultural Environments – Experiences and Challenges”(online) 27- 29 November 2014  Faculty Faculty of Philosophy Ss. Cyril and Methodius University  faqe, 446- 452  8.” KINEMATIC RUSH UP AND JUMP CORRELATION AND RESULTS FROM LONG JUMP FORWARD” CБОРНИК НАУЧНИ ТРУДОВЕ ОТ НАЦИОНАЛНА КОНФЕРЕНЦИЯ С МЕЖДУНАРОДНО УЧАСТИЕ"40 ГОДИНИ ШУМЕНСКИ УНИВЕРСИТЕТ  1971 – 2011"  ISBN978-954-577-582-6  7. “Subjective assessment of student learning” REFORMA Regional Jurnal of Social Sciences ISSN: 1800-9794- print form 05 September 2015  KDU: 33 (05) 34 (05)  NR. 2/2015  page, 489- 492  “Prenominal Modifiers-a Contrastive Analysis between English and Albanian Languages in Their Structures and Uses.’’ 2nd International Conference – Crossroads of Foreign Languages – Lingusitics, Literature, Didactics – Durrës, Albania, 2015  ‘’Issues and Challenges in the process of Assessment’’ 6th International Conference on Social Sciences – Istanbul, 2015  ‘’Computer Assisted Language Learning” 3rd ASSE International  Conference on British and American Studies – In the beginning was the word… and then… technology – Tiranë, Albania 2015  ‘’Verb Phrases” Institute for Democratic and Legal Studies – 3rd Regional Scientific Conference – Gjilan, Kosovo | | | | | | | | | | | | | |
| **Conferences** | | 9 .“СОКРАТОВИОТ МЕТОД ВО НАСТАВНИОТ ПРОЦЕС” ЗБОРНИК НА ТРУДОВИ од третиот симпозиум  „МЕНАЏМЕНТОТ И СОВРЕМЕНИТЕ ПРАКТИКИ“  ISBN 978-608-4690-06-112.06.2014 Библиографија кон трудовитеН  page, 210- 2015  10. “POVEZANOST MOTORIČKIH I MORFOLOŠKIH KARAKTERISTIKA UČENIKA S USPJEŠNOSTI U TRČANJE NA 60 METARA” Časopis za sport, fizicko vaspitanje i zdravlje„Sport Mont“  ISSN 1451- 7485 September, 2012, Montenegro Sport Academy Podgorica  br. 34,35,36. /X, page, 201-206  11. “KINEMATIC RUSH UP AND JUMP CORRELATION AND RESULTS FROM LONG JUMP FORWARD” CБОРНИК НАУЧНИ ТРУДОВЕ ОТ НАЦИОНАЛНА КОНФЕРЕНЦИЯ С МЕЖДУНАРОДНО УЧАСТИЕ"40 ГОДИНИ ШУМЕНСКИ УНИВЕРСИТЕТ 1971 – 2011" I SBN978-954-577-582-6 Шumen 2011  Педагогически факултет Част I page, 840-846  12. THE DIFFERENCES IN MORPHOLOGICAL CHARACTERISTICS ANS MOTOR SKILLS BETWEEN STUDENT SPORTSWOMEN AND NOT SPORTSWMEN FOR THE 9 CLASS PRIMARY SCHOOL AT THE AGE OF 14 TO 15. CБОРНИК НАУЧНИ ТРУДОВЕ ОТ НАЦИОНАЛНА КОНФЕРЕНЦИЯ С МЕЖДУНАРОДНО УЧАСТИЕ"40 ГОДИНИ ШУМЕНСКИ УНИВЕРСИТЕТ  1971 – 2011" ISBN978-954-577-582-6 Шumen 2011  Педагогически факултет  Част I page, 811-818  1. “Information technology in education”  3rd CONFERENCE OF INTERNATIONAL SCIENTIFIC  FACULTY OF PHILOSOPHY (ICPHF 2015), 30-31 , October Tetovë, 2015    2.”Alternative approaches in pedagogy” The annual scientific conference "Science Week" Prishtinë, 2015  3.”STRUCTURE OF ANTHROPOMETRIC CHARACTERISTICS OF FOOTBALL PLAYERS AGED 14-16” 11th International Scientific Conference on Transformation Processes in Sport  April 2014, Podgorica – Montenegro  4. “The impact of reforms in education” 2nd INTERNATIONAL CONFERENCE OF THE PHILOSOPHIC FACULTY  State university of Tetova SICPHF 2014 | | | | | | | | | | | | | |
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