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| EuropassCurriculum Vitae |   |
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| Personal information |  |
| **Surname(s) / First name(s)** |  Bicaj Arbërore |
| **Address(es)** |  Ulpiana sol.3/43, Prishtina |
| **Telephone(s)** |  +38344199348 |  |  |
| **E-mail** |  arberore.bicaj@universitetiaab.com arberore.bicaj@gmail.com  |
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|  **Nationality** |  Albanian |
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| **Date of birth** | 18/11/1972 |
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| **Gender** | Female |
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|  Work experience |  |
| **Dates**Occupation or position held**Main activities and responsibilities** Name and address of employerType of business or sector **Dates****Occupation or position held** **Main activities and responsibilities** **Name and address of employer****Type of business or sector** **Dates****Occupation or position held****Main activities and responsibilities** **Name and address of employer****Type of business or sector** **Dates****Occupation or position held****Main activities and responsibilities** **Name and address of employer****Type of business or sector** |   01.03.2017 - continues  Professor ass. Teaching pedagogical subjects AAB University - Prishtina University 01/10/2015 – 01.03.2016 Professor of pedagogical subjects Teaching pedagogical subjects Fama College - Prishtina  University Juny 2016 – March 2017 Dean of the “Care and Welfare for children” DepartmentActivities related to college organization, planning and cooperationFama College - PrishtinaUniversity16/02/2019-30/06/2019  Profesor / Master level Teaching “Teacher Professional Development” subject  Faculty of Education University of Prishtina  |
|  **Dates****Occupation or position held****Main activities and responsibilities** **Name and address of employer****Type of business or sector** |  2011/12; 2013/14; 2014/15  Lecturer Teaching Pedagogical Subjects Faculty of Education, Prishtina - Prizren University of Prishtina |
| **Dates****Occupation or position held****Main activities and responsibilities** **Name and address of employer****Type of business or sector** | 2006/2019Co-ordinator of In-service TT Program of MEST and UPCoordinate teacher training courses for groups of teachers. So far coordinated five three-months cohorts of 10-20 groups of teachers. In the end teachers graduate to Bachelor of EducationMEST – UP – Faculty of Education  |
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| **Education and Training**  **Institution** **Date** **Degree**  |  University of Prishtina – Faculty of Philology 07/07/2005 Bachelor of German Language and Literature |
|  **Institution** **Date** **Degree**  |  University of Prishtina – Faculty of Philosophy 28/07/2010Master of pedagogical science - Management ofEducation |
|  Institution **Date** **Degree**Dates **Title of training** **Name of Institution** **Providing training** Dates **Title of training** **Name of Institution** **Providing training**Dates **Title of training** **Name of Institution** **Providing training**Dates Title of training Name of Institution Providing trainingDates Title of training Name of Institution Providing training |  European University of Tirana  19/02/2016 Doctor of pedagogical/psychological Science12-16 June 2000, PrizrenProgram for children and familyKosovo Foundation Open Society (SOROS)STEP BY STEP24-26 August 2001, PrizrenProgram for children and family Kosovo Foundation Open Society (SOROS)STEP BY STEP15.10.2006, PrishtinëSTEP BY STEP (40 hrs) Kosova Education Center (KEC)2006-2007Tom Gougeon, KEDPOrganization of in-service teacher training programsCalculation of ECTS, Recognition of prior learning, organizing of schedules, supporting instructors, etc.2013Training offered from the international academic staff, according to the new teaching strategiesUniversity of Prishtina– Academic staff training |
|  **Dates** **Title of training** **Name of Institution** **Providing training** **Dates** **Title of training** **Name of Institution** **Providing training** | December - 2015Academic staff training offered by Center for Teaching Exellence“Teaching in higher education”University of Prishtina and USAID2010International English Examination/ESOL Examination Bullats Council of Europe Level: B2, overall score 68University of Cambridge |
| **Personal skills and competences****Mother tongue(s)** | Professional skills: Skills in new teaching methodology, in assessment, in designing of the curricula, good experience in facing challenges and problems in implementation of the Teacher in-service qualification program, including office work, financial issues, administration, curriculum development, overseeing course development and implementation, training materials, schedules, evaluation of instructors. Skills regarding the Teacher Professional Development area. Knowledge and competences in group work Skills in implementing research procedures Skills in designing educational classroom activities with students, improving personal efficacy in cooperating with other people, empowering presentation skills etc. Personal skills: skilled in communication regarding the work and society, cooperative,punctual, good writing expression, solid leadership skills, active listener Adaptable to new environment, nonsmoker Analytic skills/Research experience.Albanian |
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| **Other language(s)** | 1.English , 2.Serbo-Croatian |
| **Self-assessment** |  | Understanding | Speaking | Writing |
| **European level (\*)** |  | Listening | Reading | Spoken interaction | Spoken production |  |
| English |  | C¹ | Proficient user | C¹ | Proficient user | C¹ | Proficient user | C¹ | Proficient user | C¹ | Proficient user |
| Serbo-Croatian |  | A¹ | Basic user | A¹ | Basic user | A¹ | Basic user | A¹ | Basic user | A¹ | Basic user |
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|  **Computer skills and**  **competences**  |  Word/Excel/Power point/Publisher and other |
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|  **Driving licence** **Additional Information**  **Publications** |  B1. Bicaj, A& Treska, T,. (2014). The Effect of Teacher Professional Development in Raising the Quality of Teaching (Pilot Research) Academic Journal of Interdisiplinary Studies. Vol 3 No 6. p.369-377. Rome – Italy.2. Bicaj, A. (2015). Performance observation of qualified teachers in the In-Service Teacher Qualification program. European Academic Research. Bridge Center for publishing. Vol. II, Issue 11/ February 2015. p.14235-14256. Buzau-Romania.3. Bicaj, A (2015). Hyperactive children in Preschool Institutions (2016). Educatio, Tirana.4. Bicaj, A& Shala, A,. (2018). Theoretical Approaches vs. Teacher as a Role Model Towards Language Learning. Educational Process International Journal. International Research Journal Thesis. 5. Bicaj, A (et.al.). (2019) Cooperation of preschool institutions with parents toward early childhood education. International Research Journal –Thesis.6. Other publication in the dailies and magazines**Books:**1. Berisha, Bicaj Arberore., (2011). Bologna Process and curricula of Teaching faculties of the University of Prishtina,Prishtina. Master Thesis publication.2. Deva, Zuna Aferdita with collaborators. (2009). Partnership School family and community. Sexual education – family – school and community preoccupation. Prishtina. |
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| **Conferences** | 1. International Scientific Conference. 26-27 October 2012 Tirana. Scientific Research development in Higher Education in Kosovo. Published in Educatio.2. Regional science Conference with international participation 29-30 May 2013. ISSN 2232-8742. Effects of global risk in transition countries. Adult Education and Teacher Qualification Program, the best practice to avoid global risk. 3. Arsimi dhe rruga e tij drejt vlerave te reja. 16 February 2013 – EUT - Tirana. Bolonja dhe Fakulteti i Edukimit. 4. Education Culture and Society- Nowadays Challenges - with proceedings. Poland. University of Wroclaw 14-17 October 2013. Intensive teacher preparation reforms in Kosova. 5. Research and education-challenges toward the future – with proceedings. The Faculty of Education Sciences – University of Shkodra 24-25 May 2013, Shkodra. In-service teacher training program-the functioning and challenges..6. Java e Shkences 2013. MEST. 14 - 17 May 2013, Prishtina. Lifelong Learning and relevant concepts.7. The first International Research Sympozium on the Turkish World – with proceedings. The University of Nigde Turkey. 18-21 March 2014. The effect of teacher professional development in raising the quality of teaching.8. Java e Shkences 2014. MEST –13-16 May 2014, Prishtina. Ndikimi i madhesise se klases ne performancen e nxenesve dhe ne mesimdhenie. 9. 4th International Multidisciplinary Conference on Integrating Science in new Global Challenges. Dubrovnik, Croatia 27-29 March 2015. The Impact of Professional Development Programs to Teachers for Lifelong Learning. 10. Education System. Labor Market and Economic Development: Challenges and Prospects. 26-27 October 2018, Prishtina. Organizing Programs for Professional Development towards a modern teaching process: Case Study: Teacher Advancement Qualification Program.11. Fourth International Conference on Linguistics, Literature and Education. AAB College, 07.09.2019, Prishtinë. Professional practice standards impact on professional development practice and performance evaluation of school leaders.  |

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| Personal information |  |
| **Surname(s) /** **First name(s)** |  XhemajliArbona |
| **Address(es)** |   |
| **Telephone(s)** |  +38344730027 |  |  |
| **E-mail** |  arbona.xhemajli@hotmail.com arbona.xhemajli@aab-edu.net |
|  |  |
|  **Nationality** |  Albanian |
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| **Date of birth** | 03/06/1970 |
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| **Gender** | Female |
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|  Work experience |  |
| **Dates**Occupation or position held**Main activities and responsibilities** Name and address of employerType of business or sector **Dates****Occupation or position held** **Main activities and responsibilities** **Name and address of employer****Type of business or sector** **Dates****Occupation or position held****Main activities and responsibilities** **Name and address of employer****Type of business or sector** **Dates****Occupation or position held****Main activities and responsibilities** **Name and address of employer****Type of business or sector** |   01.09.1992 continues  Teacher Primary Teaching  “ Selami Hallaçi” Gjilan Primary School   2013- 2014; 2014-2015; 2015-2016 Assistant  Group subjects of pedagogy  Public University “Kadri Zeka” Gjilan University Summer Semester - 2017  Professor Teaching subjects of pedagogy  Public University “Kadri Zeka” Gjilan  University 2017 continues Assistant Professor Teaching subjects of pedagogy College AAB - Prishtinë University  |
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| **Education and Training**  **Institution** **Date** **Degree**  |  University “Hasan Prishtina” Prishtinë- Faculty of Education28.09.2011 Bachelor of Primary Education |
|  **Institution** **Date** **Degree**  |  University “Hasan Prishtina” Prishtinë- Faculty of Education 08.02.2013 Master of Education –Teaching and Curriculum |
|  Institution **Date** **Degree**Dates **Title of training** **Name of Institution** **Providing training** Dates **Title of training** **Name of Institution** **Providing training**Dates **Title of training** **Name of Institution** **Providing training**Personal skills and competences |  State University of Skopje“Shën Kirili & Metodi” Faculty of Philosophy - Pedagogy 9.12.2016 PhD Educational Sciences – Elementary Education 2013 The development of critical thinking Basic Education Program 2013 The development of critical thinking KEC December, 2010 – July, 2011. ECDL – European Computer Driving Licence   KEC |
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| **Mother tongue(s)** | Albanian |
|  |  |
| **Other language(s)** | 1.English , 2.Serbo-Croatian |
| **Self-assessment** |  | Understanding | Speaking | Writing |
| **European level (\*)** |  | Listening | Reading | Spoken interaction | Spoken production |  |
| English |  | A¹ | Basic user | A¹ | Basic user | A¹ | Basic user | A¹ | Basic user | A¹ | Basic user |
| Serbo-Croatian |  | C¹ | Proficient user | C¹ | Proficient user | C¹ | Proficient user | C¹ | Proficient user | C¹ | Proficient user |
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|  **Computer skills and**  **competences**  | Windows XP, Word Processing, Excel, Access, Power Point, Internet Explorer and Outlook |
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|  **Driving licence** **Additional Information**  **Publications** **Conferences** |  B 1.”Cooperation of preschool institutions with parents toward early childhood education” *Arberore Bicaj, Alberita Bytyqi, Tringa Azizi, Arbona Xhemajli . .* Scientific Research Magazine, College AAB ISSN:1848 – 4298e ISSN: 2623 -8381. 2018, VOL. 7, NO. 22.” The method of dialogue and the development of critical thinking” , Reforma, Regional Journal of Social Sciences./ ISSN: 1800 – 9794 print formKDU: 33/ 34 (05) Nr. 6/2018 page, 369 3. ”THE ROLE OF THE TEACHER IN INTERACTIVE TEACHING” International Journal of Cognitive Research in Science, Engineering and Education (IJCRSEE). No.1, 2016 Vol. 4, page, 31-37 ISSN 2334-847X (Printed)ISSN 2334-8496 (Online) Impack factor This work is licensed under a Creative Commons Attribution 4.0 International license. The article is published with Open Access at www.ijcrsee.com 4. ”Impact of interactive teaching on the efficient realization of objectives for children in early school age” Academic Journal of Business, Administration, Law and Social Sciences ISSN 2410-3918 (print) ISSN 2410-8693 (online)Acces online at www. iipccl.org. Impack factorThis work is licensed under Creative Commons Attribution 3.0 License. No. 1, March 2016 Vol. 2 page, 162-170 5.” A GROUP STRUCTURE OF CLASSES AS PART OF AN INTERACTIVE TEACHING” Book of Proceedings International University of Struga ISBN 978-608-4573-22-7 http://www.eust.edu.mk/Heritage/files/SCFSD16\_2.pdf July, 2016 Volume 1, Nr.3 page, 74-81 6. “METHOD OF DIALOGUE AND ITS FORMS” PHILOSOPHICAInternational Jurnal of Social and Human SciencesPublisher: Faculty of Philosophy, State University of Tetova, Republic of Macedonia ISSN 1857- 9272 Tetova, 2015 Vol.2 / No. 3-4 / Page, 199-204 UDC: 37.091.321 7. “ASKING QUESTIONS TO ENCOURAGE CRITICAL THINKING” First International Conference, “ Practicum of Future Pedagogues, Teachers and Kindergarden teachers in multicultural Environments – Experiences and Challenges”(online) 27- 29 November 2014Faculty Faculty of Philosophy Ss. Cyril and Methodius Universityfaqe, 446- 452 8.” KINEMATIC RUSH UP AND JUMP CORRELATION AND RESULTS FROM LONG JUMP FORWARD” CБОРНИК НАУЧНИ ТРУДОВЕ ОТ НАЦИОНАЛНА КОНФЕРЕНЦИЯ С МЕЖДУНАРОДНО УЧАСТИЕ"40 ГОДИНИ ШУМЕНСКИ УНИВЕРСИТЕТ 1971 – 2011"ISBN978-954-577-582-67. “Subjective assessment of student learning” REFORMA Regional Jurnal of Social Sciences ISSN: 1800-9794- print form 05 September 2015KDU: 33 (05) 34 (05) NR. 2/2015page, 489- 492 “Prenominal Modifiers-a Contrastive Analysis between English and Albanian Languages in Their Structures and Uses.’’ 2nd International Conference – Crossroads of Foreign Languages – Lingusitics, Literature, Didactics – Durrës, Albania, 2015 ‘’Issues and Challenges in the process of Assessment’’ 6th International Conference on Social Sciences – Istanbul, 2015 ‘’Computer Assisted Language Learning” 3rd ASSE InternationalConference on British and American Studies – In the beginning was the word… and then… technology – Tiranë, Albania 2015 ‘’Verb Phrases” Institute for Democratic and Legal Studies – 3rd Regional Scientific Conference – Gjilan, Kosovo |
| **Conferences** | 9 .“СОКРАТОВИОТ МЕТОД ВО НАСТАВНИОТ ПРОЦЕС” ЗБОРНИК НА ТРУДОВИ од третиот симпозиум„МЕНАЏМЕНТОТ И СОВРЕМЕНИТЕ ПРАКТИКИ“ ISBN 978-608-4690-06-112.06.2014 Библиографија кон трудовитеНpage, 210- 2015  10. “POVEZANOST MOTORIČKIH I MORFOLOŠKIH KARAKTERISTIKA UČENIKA S USPJEŠNOSTI U TRČANJE NA 60 METARA” Časopis za sport, fizicko vaspitanje i zdravlje„Sport Mont“ ISSN 1451- 7485 September, 2012, Montenegro Sport Academy Podgorica br. 34,35,36. /X, page, 201-206 11. “KINEMATIC RUSH UP AND JUMP CORRELATION AND RESULTS FROM LONG JUMP FORWARD” CБОРНИК НАУЧНИ ТРУДОВЕ ОТ НАЦИОНАЛНА КОНФЕРЕНЦИЯ С МЕЖДУНАРОДНО УЧАСТИЕ"40 ГОДИНИ ШУМЕНСКИ УНИВЕРСИТЕТ 1971 – 2011" I SBN978-954-577-582-6 Шumen 2011Педагогически факултет Част I page, 840-84612. THE DIFFERENCES IN MORPHOLOGICAL CHARACTERISTICS ANS MOTOR SKILLS BETWEEN STUDENT SPORTSWOMEN AND NOT SPORTSWMEN FOR THE 9 CLASS PRIMARY SCHOOL AT THE AGE OF 14 TO 15. CБОРНИК НАУЧНИ ТРУДОВЕ ОТ НАЦИОНАЛНА КОНФЕРЕНЦИЯ С МЕЖДУНАРОДНО УЧАСТИЕ"40 ГОДИНИ ШУМЕНСКИ УНИВЕРСИТЕТ 1971 – 2011" ISBN978-954-577-582-6 Шumen 2011Педагогически факултетЧаст I page, 811-8181. “Information technology in education”  3rd CONFERENCE OF INTERNATIONAL SCIENTIFIC FACULTY OF PHILOSOPHY (ICPHF 2015), 30-31 , October Tetovë, 2015 2.”Alternative approaches in pedagogy” The annual scientific conference "Science Week" Prishtinë, 20153.”STRUCTURE OF ANTHROPOMETRIC CHARACTERISTICS OF FOOTBALL PLAYERS AGED 14-16” 11th International Scientific Conference on Transformation Processes in Sport April 2014, Podgorica – Montenegro4. “The impact of reforms in education” 2nd INTERNATIONAL CONFERENCE OF THE PHILOSOPHIC FACULTY State university of Tetova SICPHF 2014 |
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