

Kolegji AAB

**Institute for Health Research and Development
Research Strategy
2021 – 2025**

Prishtinë 2021

Introduction

VISION, MISSION, CORE VALUES AND STRATEGIC DIRECTION

The strategic document of the HRDC contributes to the vision, mission, values and strategic research directions of the AAB College Research Strategy 2022 - 2027.

VISION

Healthy, resilient, inclusive and democratic society in Kosovo.

MISSION

Networking to build excellence in research and innovation capacities through knowledge transfer to promote: health and health care management, equal highest affordable - quality health care, by supporting the green and digital transitions.

CORE VALUES

The HRDC core values are:

- Diversity
- Equity
- Transparency
- Accountability

GOAL

Resilient national and international health and health care management.

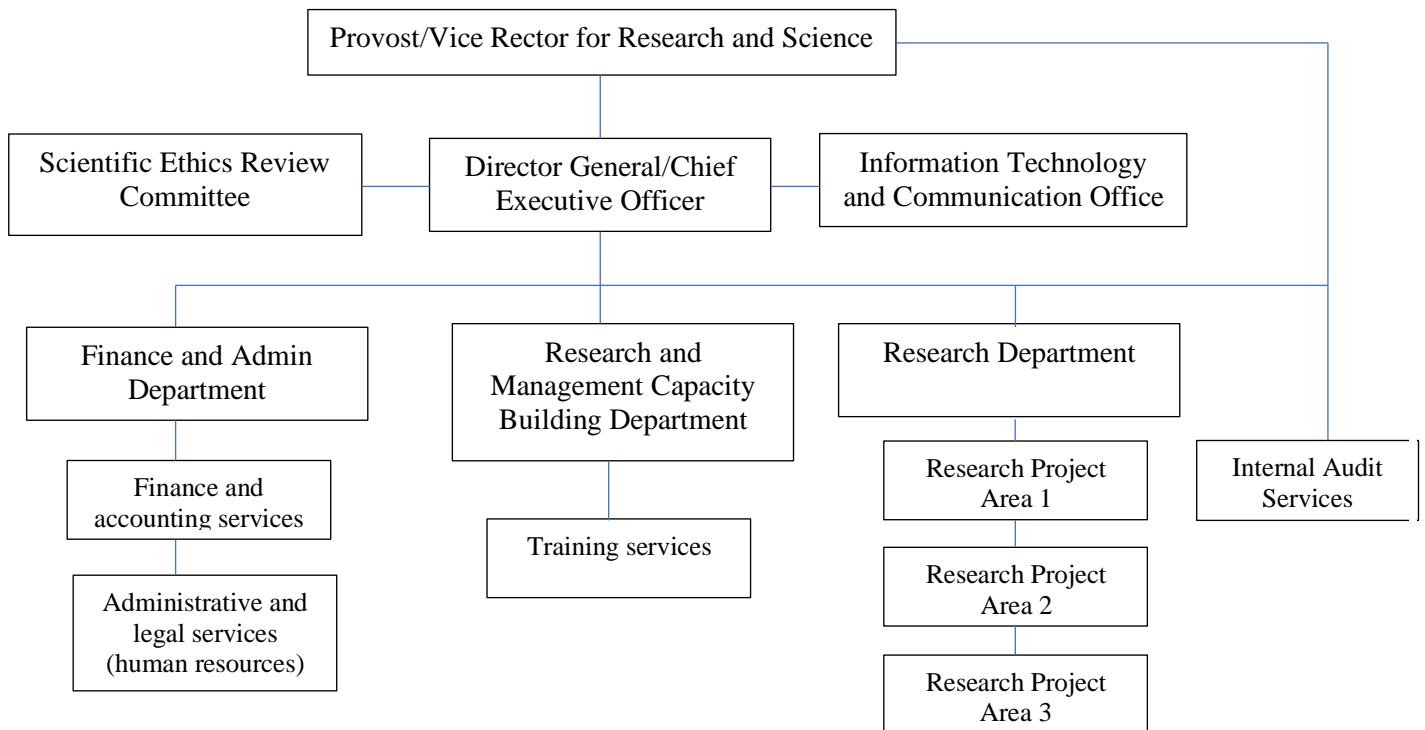
OBJECTIVES

- 1. Establish/maintain research network and collaboration with at least one national and international research institutions**
- 2. Improve excellence capacity and resources of the IHRD**
- 3. Communicate research and share experiences with national and international research institutions.**

MAIN RESEARCH AREAS

- 1. Living and working in healthy environments**
- 2. Ensuring access to innovative, sustainable and high-quality health care**
- 3. Democratic governance reinvigorated by improving the accountability the rule of law-based institutions and policies**
- 4. Social and economic resilience and sustainability (equity in health care services)**

IHRD Organizational Structure



Description of the main IHRD functions

- IHRD is a body constituted by the Senate of the KAAB as per relevant internal and external procedures in force.
- The IHDR is headed by the Director General who reports to Povost/ Vice Rector for Research and Science.
- The IHDR General Director reports on all stages and aspects of the scientific research adopted in advance by the KAAB Provost/Vice Rector for Science and Research, namely the Office of the Rector.
- Initially there will be three departments.
 - Finance and Administrative Department
 - Research Capacity Building Department
 - Research Department
 - Internal Audit Services
- IHDR activities are executed under direct supervision of the Chief Executive Officer who reports to General Director.
- The Director General of the IHRD in cooperation with the Vice Rector for Science and Research /Povost, on semi-annual and annual bases shall design scientific research development policies at the level of the institution and, in cooperation with relevant departments, develop detailed operational policies, including allocation of funds for scientific research projects, identification, adoption and dynamics of projects related to the needs of the Medical Faculties (dentistry, radiology and nursing) including MSc Program in Health Management. The deans of the respective Medical Faculties, shall submit in written research project proposals to be approved by the Scientific Ethics Review Committee before proceeding for any funding or implementation.
- Having reviewed the requests of Medical Faculty Deans or from the IHRD research staff provided by the Chief Executive Officer, the General Director of the IHRD will compile a semi-annual/ annual scientific research plan and address to the Povost/Vice Rector for Science and Research for seeking funds (internally/externally),

utilization of requisite financial, human and infrastructural resources.

- The Director General of the IHRD is responsible for overall management of the IHRD.
- The Director General of the IHRD/Executive Chief Officer in close collaboration with Povost/ Vice Rector for Science and Research explore projects and funds for implementation of new scientific research and development projects.
- The Director General of the IHRD will, for a certain period, also serve as quality assurance coordinators and report to the Central Quality Assurance Office for this part of the job.
- The Director General of the IHRD rector of the Institute is the competent person for the organization of operational scientific research, including the decision to engage one or more scientific research centers in a given project or projects.
- Chief Executive Officer is responsible to facilitate timely execution of the IHRD activities by coordinating its relevant departments to ensure IHRD annual and strategic outcomes are delivered.
- Chief Executive Officer are responsible for oversight at the operational level, the scientific research.
- Chief Executive Officer shall report (frequency to be decided based on research project requirements) to the Director General of the IHRD
- Chief Executive Officer also involve task: following the needs of a faculties or a study program for research on respective fields; reporting the needs for scientific research during the preparation of master or doctoral theses; following or exploring the needs of organisations and businesses for provision of scientific research services on relevant fields.

The HRDC Scientific Reserch Council shall be established according to the Kolegji AAB regulations.

- is formed to evaluate research products, including the master degree theses based on the criterion of originality, methodological rigor and possible impact on the scientific community and society as well as AAB College regulation Nr.1771/17 dated 12/07/2017.

Core staff of the IHDR

Since the IHRD shall be mainly financed by the External Project Funds. The IHDR shall initially have core staff that includes:

1. General Director – Fatime Arënliu Qosaj
2. Chief Executive Officer – Luan Jaha
3. Training Coordinator – Mybera Mustafa
4. Finance Administration Officer – Granit Curri
5. Furtuna Mehmeti – Quality Coordinator
6. IT and Communication Officer – To be proposed
7. Administrative assistant – Edona Llugiqi

The KAAB faculty/administrative staff from the above shall be paid an additional modest fee for the establishment and initial functions at the IHDR, until External Project Funds available.

ANNEX I

ACTION PLAN

| 1.Establish/maintain research network and collaboration with at least one national and international research institutions | 2021 | 2022 | 2023 | 2024 | 2025 | Responsible | Indicators** |
|---|------|------|------|------|------|--|--|
| <i>1.1 Fund rising activities</i> | | | | | | | |
| 1.1.1 Explore and identify funding sources to support a twining of the IHRD and relevant/s international research institute/s with excellence in the relevant research area/s for the IHRD | X | X | X | X | X | Provost*/Vice Dean for Science and Research/IHRD | #of funding sources identified |
| 1.1.2 Prepare relevant legal administrative and working documents (including project proposals) to support a twining of the IHRD and relevant research institute/s with excellence in the relevant research area/s for the IHRD | X | X | X | X | X | IHRD/ Provost/Vice Dean for Science and Research | # of applications submitted for funding # submitted applications for funding, granted |
| 1.1.3 Prepare relevant legal administrative and working documents (including project proposals) documents to | X | X | X | X | X | IHRD/ Provost/Vice Dean for Science and Research | #Collaboration memoranda signed collaboration of the IHRD and relevant national institutions |

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| support collaboration of the IHRD and relevant national institutions | | | | | | | #/name/ specific results (of applicable) of the collaborative undertakes/activities/projects |
| <i>1.2 “Seed” no cost research and development Projects</i> | | | | | | | |
| 1.1.2 Facilitate networking of IHRD staff and faculty/ students through informal and formal groups the intranet, internet, social media | X | X | X | X | X | IHRD | # type and number of events participated through informal and formal groups the intranet, internet, social media # of faculty/students participated through informal and formal groups the intranet, internet, social media |
| 1.1.2 Presentation and participation in national and international workshop and conferences, promotion events | X | X | X | X | X | IHRD – Project funds | # of presentations in national and international workshop and conferences, promotion events # of participations in national and international workshop and conferences, promotion events # of staff participated in national and international |

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| | | | | | | | workshop and conferences, promotion events |
| 1.2.3 Scientific national conference – Health care management (semiannually) – MSci Students present findings from their master thesis to the national scientific and relevant non-scientific community | | X | X | X | X | KAAB-IHRD | # of presentations made in Scientific national conferences – Health care management conference # of research areas covered during Scientific national conferences – Health care management conference # of relevant institutions participated covered during Scientific national conferences – Health care management conference # of participants covered during Scientific national conferences – Health care management conference |
| 2.Improve excellence capacity and resources of the IHRD | | | | | | | |
| 2.1 Improve research and management capacity of the IHDR and its affiliated, staff | | | | | | | |
| 2.1.1 Expert visits and short term on-site or virtual training | | X | X | X | X | IHRD – Project funds | # on-site visits # on site working days |

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| | | | | | | | # of trainings held virtual/real # of participants # of areas covered during trainings # of trainers involved in training delivery # training days planned/implemented |
| 2.1.2 Mobility support of qualified scientists - development of new approaches in R&I (inwards and outwards) | | X | X | X | X | IHRD – Project funds | #of scientists mobilized #of research areas # total number of mobile days |
| 2.1.3 Workshops | | | | | | IHRD – Project funds | #of workshops #workshop of participants # workshop of trainers |
| 2.1.5 Conference organization and attendance for the research staff | | X | X | X | X | IHRD – Project funds | |
| 2.1.6 Organization of joint summer school type activities; | | X | X | X | X | IHRD – Project funds | #of joint summer school type activities # of participants participated in joint summer school type activities # of trainers delivered joint summer school type activities |

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| 2.1.7 Office furniture supply | | X | X | | X | IHRD – Project funds | Inventory list of furniture |
| 2.1.8 Equipment for innovation labs supply | | | | | | IHRD – Project funds | Inventory list of equipment |
| 2.2 Raise reputation, research profile and attractiveness of the coordinating IHRD and the research profile of its staff | | | | | | | |
| 2.2.1 Project and plan written research and Innovation Projects within the strategic scope of the IHRD | X | X | X | X | X | IHRD | #number of articles published in Journals with higher impact factors |
| 2.2.2 Apply for funding Research and Innovation Projects within the strategic scope of the IHRD | X | X | X | X | X | IHRD | #of R&I Projects granted |
| 2.2.2 Implement Research and Innovation Project/s within the strategic scope of the IHRD | | X | X | X | X | IHRD – Project funds, partnering institution | TBD as per Project/s to be granted |
| 3.Communicate research and share experiences with national and international research institutions | | | | | | | |
| 3.1 Establish a user friendly and interactive IHRD web-page | X | X | X | X | X | IHRD - Information Technology and Communication Office | Accessible IHRD user friendly web-page |
| 3.2 Publish research findings in KAAB Scientific Journal | X | X | X | X | X | IHRD – Research Department and | # of articles published in KAAB Scientific Journal |

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| | | | | | | affiliated Faculty and students | |
| 3.3 Publish research findings in higher impact scientific journals | X | X | X | X | X | IHRD – Project funds | # of articles published in higher impact scientific journals |
| 3.4 Organize an annual international health scientific conference (virtual/physical) on health and health care management, with an annual overarching theme | | | | X | X | IHRD – Project funds IHRD – Director General/Executive Senior Officer/Organizing Committee and Scientific Committee | -overarching theme identified and approved by the Scientific Ethics Review Committee #of presentations accepted #of abstracts published in the book of proceedings of the KAAB # of participants participated in the “International health scientific conference” |
| 3.3 Communicate relevant research collaborations/activities/results initially to the KAAB Newsletter | X | X | X | X | X | IHRD- Information Technology and Communication Office | # of communication posts in IHRD web-page and KAAB Newsletter |
| 3.4 Ensure information technology security/confidentiality of the research and other data-bases as per national and | X | X | X | X | X | IHRD- Information Technology and Communication Office | Defined clear-cut internal and external procedures for data security/confidentiality |

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| international ethical regulations | | | | | | | |
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*Provost – KAAB Secretary/Senior Administrative Manager or Rector TBD as per internal and external regulations

** All indicators are reported semiannually and annually.

BUDGET INITIAL

| | September – December 2021 *** | 2022* | 2023* | 2024* | 2025* |
|---|--|-------|-------|-------|-------|
| Office furniture – seven working spaces for regular staff at the IHRD* * | Euro 10.500 | | | | |
| Communication expenses | Euro 980 | | | | |
| General Director – Fatime Arënliu Qosaj* * | Euro 1200 | | | | |
| Chief Executive Officer – Luan Jaha * * | Euro 1000 | | | | |
| Training Coordinator – Mybera Mustafa * * | Euro 1000 | | | | |
| Finance Administration Officer – Granit Curri* * | Euro 1000 | | | | |
| Quality Coordinator – Furtuna Mehmeti* * | Euro 1000 | | | | |
| IT and Communication Officer – To be proposed * * | Euro 1000 | | | | |
| Administrative assistant – Edona Llugiqi* * | Euro 600 | | | | |
| Training activities* | | | | | |
| Research activities *** | Euro 1200 | | | | |
| Conferences/Workshop s* | | | | | |
| Study visits* | | | | | |
| KAAB overhead costs to be defined for initial two years 2022 -2023 | | | | | |

*to be funded by the granted Project activities

** be funded by the granted Project activities, in addition the budget proposed 2021

*** to be funded by Kolegji AAB as “seed’ funds for establishment of the IHRD to set the foundation of the IHRD