1. Internal call for professional development training courses

AAB Professional Development and Innovation Center announces:

Internal call for professional training courses for its staff

1. Areas: AAB is looking for authors of vocational training courses (intermediate level) in the following three areas:

a) Teaching

b) Scientific research

c) Management of the organization

If you have any innovative ideas / courses / skills / approaches in the above areas that can help the professional development of AAB staff, you can apply in our call under the following conditions. If you do not have an idea of ​​your own, but are still interested in helping with the professional development of colleagues, you can look at the Training Center Course Schedule (attached to this document) and choose the course that you think meets your qualifications and profile for its implementation.

Terms and criteria:

2. Author certification: When evaluating your proposal, it is seen as an advantage if you have formal qualifications or certificates as a trainer obtained from accredited institutions.

3. Course / module duration: Courses should be designed as part-time courses / modules (4 contact hours) or full-time (8 contact hours)

4. Criteria for evaluation of courses / modules:

a) For approval by the Professional Council, programs must:

1.1. be modular based

1.2. be certified and approved by the Professional Council and/ or licensed by accrediting institutions as needed

1.3. be recognized in the process of academic advancement of staff

1.4. be in line with the latest pedagogical trends

1.5. have reading materials (literature) and student working materials

1.6. be based on the identified needs of the beneficiaries

1.7. be in compliance with the academic policies of the beneficiary institution (student-centered, student independent work, relevant scientific research, increased staff and student participation in decision-making);

1.8. be aligned to the new technologies

1.9. provide follow-up tasks and activities after the seminar training.

b) Criteria for training materials

1. Training materials should include at least:

1.1. Guide for the trainer - including materials for the facilitator - the trainer;

1.2. Reading materials for attendees

1.3. Materials for training activities during the implementation of the module / program.

1.4. Training materials may also include audio and video materials.

2. Materials must be:

2.1. Specially designed for the training program

2.2. compiled in the language of the attendees (initially only in the Albanian language)

2.3. clear and easily usable

2.4. such that they can be used more than once

2.5. written in easily understood languages

2.6. based on the latest technologies

2.7. designed to communicate easily with other Center trainers, attendees, and external monitors.

**- Evaluation of proposals:** The proposals will be evaluated by the Professional Council of the Training Center within one week after the deadline for application.

**- Compensation:** AAB has planned a modest compensation for the developers of the approved courses / modules (and later for their implementation).

**- Application:** For the application, fill in the attached form and send it to the address: [ardian.sallauka@universitetiaab.com](mailto:ardian.sallauka@universitetiaab.com)

**- Deadline for application:** January 11, 2022, until the end of working hours.