# MA. Dardan Konjufca

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**EDUCATION**

2017- 2019 Master of science (Msc)

 Faculty of Social Sciences. University of Tirana

2010 - 2015 Bachelor (Bsc)

 Law Faculty, University of Prishtina

**TRAINING**

10/2012-15/2012 Young Leaders School – Youth Initiative For Human Rights

08/2014–15/2014 Summer School of Transitional Justice Humanitarian Law Center Kosovo

**EMPLOYMENT**

10/2014 – 25/2014 **Field Researcher** Extraordinary capacity of the field and its different systems, Capacity to perform

fundamental information passage work, Capacity to work for long hours and in adaptable

movements, Capacity to keep up precise records of all overviews, Astounding relational

abilities, Capable in finishing all preparation necessities Kosovar Centre for Security

Studies (KCSS)

2014 - 2015 **Project Assistant**

 Exceptional knowledge of field researcher and its various procedures, Sound

knowledge of changing needs and materials required for same, Ability to perform basic

data entry work, Ability to work for extended hours and in flexible shifts, Ability to

maintain accurate records of all surveys, Excellent communication skills, Proficient in

completing all training requirements. Balkan Policy Institution (IPOL)

2016 - 2017 **Field Researcher**

Monitoring the process of teaching in the university, Administrating questionnaires,

Meeting and engaging with new people, Participation in the final reports. ORCA -

Organizata për Rritjen e Cilësisë në Arsim,

**TEACHING**

2021 - ongoing **Teaching Assistant**

 Subject exercises for students of the bachelor studies:

* Constitutional Law

AAB College

2020 - 2021 **Teaching**  **Assistant**

 Subject exercises for students of the bachelor studies:

* Organisation of Public Administration

 AAB College

**SKILLS AND SOCIAL COMPETENCIES**

Mother tongue: Albanian

Foreign languages: English ( Understanding: B2, Writing: B2, Reading: B2)

 Very good communication and negotiation skills. Very active and willing to work in the

 group, cabable of managing and organizing the work

Computer Skills: SPSS Programe

Driving licence: B