# Dr. Sc. Lavdim Terziu

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**EDUCATION**

2014 - 2017 Doctor of Science in Public Governance and Administration,

 Public Governance and Administration Profile (Dr.Sc.)

 Thesis: “Challenges of Administration and Management in Pre-University Education in Kosova 2000-2015”

Faculty of Public Administration and Politics Sciences, South East European University (SEEU)

2010 - 2012 Master of Arts (MA), Management and Leadership in Education Profile

 Faculty of Language, Culture, and Communication, South East European University (SEEU)

2004 - 2008 Bachelor (Bsc),

 Faculty of Education, University of Prishtina “Hasan Prishtina”

**Teaching Licence**

16.02.2015 - 16.02.2020 Teaching Licence from the Ministry of Education, Science and Technology in Kosova

**TRAINING**

12/2016 - 01/2017 Training Course on SPPS advanced (20 academic hours). Organized by Infinit Center.

11/2016 - 12/2016 Training Course on SPPS basic (20 academic hours). Organized by Infinit Center.

03/2010 - 03/2010 Training Course on the “Democratic governance of schools” within the EU funded project

 “Inter- culturalism and the Bolonga Process (IBP)” hosted and implemented by the Council

 of Europe. 30 hours of participation, preparation and implementation (= 1 ECTS).

11/2008 - 11/2008 Training course on the master class on empowering the role and function of civil society

 organizations to foster change and enable action in the urban environment, orgnized by

 Swedish Agency for International Development and Cooperation.

01/2008 - 06/2008 Training Course on the Leadership, Effective Communication, Public Policy Design, Project

 Proposal Cycle and Fundraising. Organized by National Albanian American Council.

11/2007 - 11/2007 Training Course on Negotiations. Organized by Advocacy Training and Resource Center

 (ATRC)

06/2007 - 11/2007 Training Course on the Strategic Planing and Fundraising. Organized by National Albanian

 American Council

**EMPLOYMENT**

2017-ongoingLecturer

* Lecture Public Services Management and Office Activity to BA students of Public Administration
* Lecture Local Goverment Administration to MA students of Public Administraton
* Lecture Negotiate and Social Decision Making to MA students of Psichology

AAB College

2017 - 2017 Manager

 Vice-Principal at International American Academy. Lipjan.

2016 - 2017 Teacher

 Teacher at “International American Academy” Primary School, Lipjan

2010 - 2013 Teacher

 Teacher at “Halil Alidema” Primary School , Pozharan (Municipality of Vitia)

2011 - 2011 Supervisor

 Monitoring and trainer of population census in the Municipality of Vitia

2009 - 2010 Teacher

 Teacher at “Halil Alidema” Primary School, Pozharan (Municipality of Vitia)

**TEACHING**

2017 - ongoing Lecturer of the subjects:

 Teaching the subject for students of the bachelor studies:

* Public Services Management
* Office Activity of Public Administration

. AAB College

2017 - ongoing Lecturer of the subjects:

 Teaching the subject for students of the master studies:

* . Local Goverment Administration
* Negotiate and Social Decision Making

 AAB College

**SCIENTIFIC CONFERENCES**

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| **CONFERENCES**  | **TITLE OF ARTICLE**  | **Month/Year**  |
| "CEPOS International Conference", 6th Edition, Craiova (Romania), University House, 8-9 April. (Document issued: Certificate) | The Role of the School Principal in Increasing Students’ Success | 2016 |
| Fourth International Scientific Conference of the Faculty of Philosophy – Education in Societies Cultural Diversity, October 28 2016, Tetova(Document issued: Certificate) | Teacher professional development | 2016 |
| International Conference on Educational Sciences 2014, TIRANA, ALBANIA, April 24-25, 2014, organized by “Hëna e Plotë”, Bedër University. | Evaluation Criteria and Analysis of Overall Success of Students in Secondary Schools of Anamorava | 2014 |
| First International Conference organized by Philosophical Faculty: “Socio-cultural issues and challenges of contemporaneity”, held on 18-19. 10. 2013(Document issued: Certificate) | Impact of family support on student success | 2013 |
| The 1st International Conference on “Research and Education – Challenges Towards the future” organized by University of Shkodra “Luigj Gurakuqi”, May 24-25 2013, Shkodër(Document issued: Certificate) | The needs of schools in Kosovo for pedagogical and psychological services | 2013 |
| The 1st International Conference on “Research and Education – Challenges Towards the future” organized by University of Shkodra “Luigj Gurakuqi”, May 24-25 2013, Shkodër(Document issued: Certificate) | Student and teacher attitudes towards aspects of their relations in school | 2013 |

**PUBLICATIONS /ARTICLES**

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| --- | --- | --- |
| **Published /ISSN/ISBN** | **Item Title**  | **Month/Year**  |
| Author(s): Lavdim TerziuPublished by: Lambert Academic Publishing, Gjermani, ISBN: 978-613-9-96901-2. <https://www.morebooks.shop/store/gb/book/the-challenges-of-management-at-pre-university-education-in-kosovo/isbn/978-613-9-96901-2>  | The Challenges of Administration and Management at Pre-universityEducation in Kosovo | 2018 |
| Author(s): Osman Osmani, Fikret Pajaziti and Lavdim TerziuPublished by: Thesis, Graz-Austria, Vol. 3, N.1.2017, ISSN: 2410-759X. (385-394)<http://iipccl.org/wp-content/uploads/2017/05/BJIR-May-2017.pdf#page=385>  | Developing Students’ Writing Skills Through Peer Feedback | 2017 |
|  Author(s): Lavdim Terziu, Anton Gojani and Zemri EleziPublished by: Thesis, Romë-Itali. Vol. 6 N.3 S1 2016, ISSN: 2039-2117 (online 36-41), ISSN: 2039-9340 (print), doi: 10.5901/mjss.2016.v7n3s1p36  | Functioning of the Parliamentary Groups in the Assembly of the Republic of Kosovo 2011-2014 | 2016 |
| Author(s): Lavdim Terziu, Nazyktere Osmani andOsman OsmaniPublished by: Thesis, Craiova-Rumani, N.50.2016. ISSN: 2344 - 4452 (online 103-113), ISSN-L 1584 – 224X <http://cis01.central.ucv.ro/revistadestiintepolitice/files/numarul50_2016/9.pdf>  | The Role of the School Principal in Increasing Students’ Success | 2016 |
| Author(s): Lavdim TerziuPublished by: Thesis, Tetovë-North Macedonia, Vol. 2. N.3-4. 2015. ISSN: 1857-9272 (Print, 286-291). PHILOSOPHICA - International Journal of Social and Human Sciences  | The Impact of Family Support on Student Success | 2015 |
| Author(s): Nazyktere Hasani and Lavdim TerziuPublished by: Thesis, Romë-Itali. Vol. 2 N.2.2014, ISSN: 2039-978X, ISSN: 2240-0524, (67-71), doi: 10.5901/jesr.2014.v4n2p67  | Evaluation Criteria and Analysis of Overall Success of Students in Secondary Schools of Anamorava | 2014 |

**SKILLS AND SOCIAL COMPETENCIES**

Mother tongue: Albanian

Foreign languages: English (Understanding: Pre-Intermediate, Writing: Pre-Intermediate, Reading:

 Pre-Intermediate)

Communication skills:

* Very good presentation, analysis, creativity and critical thinking skills; able to solve problems and react quickly and efficiently in difficult situations;
* Capable to work and act in multicultural environments where communication is important;
* Capable to establish and maintain working atmosphere in individual and group projects.

Managerial organizational skills:

* Capable to carry out manage outstanding tasks;
* Good organizational and time management skills;
* Capable to work independently and in teams.

Skills related to work:

* Responsible, conscious, confident;
* Willingness to introduce and instil knowledge on others;
* Willing to receive advice and suggestions to work effectively and efficiently, etc.

Computer Skills: SPSS Programe

Driving licence: B