***Curriculum Vitae***

Kaltrina Qoçaj

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# Personal Data

Date of Birth: 03.03.1991

Place of Birth: Gjonaj

Citizenships: Kosovar

Marital Status: Single

# Education

**10/2020 -Present** Master studies in the Department of Cultures and Communications at “South East European University (SEEU)”, in Tetovo, North Macedonia

**10/2011 – 09/2018** Bachelor studies in the Department of German Language and Literature at “Ukshin Hoti University”, in Prizren, Kosov

# Work Experience

**Current Position (10/2024-ongoing)** German language assistant at AAB College, in Prishtine, Kosovo

**Current Position (05/2021**- **ongoing**) German Professor for nursing professions at Lingua Language Institute, in Prishtine, Kosov

**02/2020 – 05/2021** German Professor at Lingua Language Institute, in Prishtine **03/2019 – 01/2020** German Teacher at Interpersonnel Kosovo, in Prishtine, Kosovo **07/2016 – 03/1019** Inbount Agent at Web Help-Kosovo, in Prizren, Kosovo **06/2011 – 01/2013** Pharmacist at Alba-Pharm, Prizren, Kosovo

# Languages

**Albanian –** mother tongue

**German -** fluent

**English** – fluent

# Computer Skills:

Proficient in using Word, Excel and PowerPoint

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# Seminars and Trainings:

**04/2024** Hueber conference in Pristina and Educational centre Kosova, Workshop topics – Use artificial intelligence sensibly in teaching!

**11/2019-05/2023** Ideum.at further education Austria, Practical course in german as a second language

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| **05/2023** | Hueber conference in Pristina and Educational centre Kosova, |
|  | Workshop |
|  | topics: Hybrid textbooks - what do they offer? One for all, all for one! |
| **12/2022** | 2. Hueber online conference for Albania and Kosovo |
| **12/2022** | Hueber Webinar, Webinar topic: Leo meets Nils- Das Idealpaar |
| **05/2019** | Deutschzentrum Kosovo further education, Workshop topics: Designing |
|  | grammatical textbooks in an action-oriented manner |