



Kolegji AAB

AD HOC MEETINGS WITH STUDENTS

FACULTY OF LAW

Quality Assurance Office

December, 2024

Present:

1. Ganimete Ismajli – Quality Assurance Coordinator for the Faculty of Law
2. 9 students – Year II of studies
3. 5 students – Year III of studies
4. 3 students – Year IV of studies

Points of discussion:

Quality and administration of the teaching process.

INTRODUCTION

The purpose of the Ad Hoc meetings (focus groups) with students, organized by the Quality Assurance Office, is to create an open exchange of ideas and suggestions to identify and address issues related to the quality of education and the services provided. These meetings aim to encourage the active participation of students in the evaluation and quality improvement processes, making them key collaborators in building an academic environment that supports innovation, excellence, and continuous improvement. Through this involvement, the Quality Assurance Office seeks to establish communication bridges and better understand the needs and expectations of the students, thereby contributing to the development of a quality culture that is both aware and responsive to the challenges of higher education.

Meetings at the Faculty of Law

At the Faculty of Law – covering both the General Law Program and the Criminalistics specialization – three meetings were held with students. The focus groups were selected on an ad hoc basis during the teaching process by the Quality Assurance Coordinator. The groups participating in these meetings included:

Students from the General Law and Criminalistics profile.

Overall Feedback

Overall, the students were satisfied with the teaching process and felt that their contributions during the ad hoc meetings organized by the Quality Assurance Office were valued and taken into account. This sense of involvement and recognition of their ideas contributes to a more positive and encouraging academic environment, where students feel motivated and engaged in the teaching and learning processes.

MINUTES OF THE MEETING HELD WITH STUDENTS

Bachelor

Meeting	Year	Study program	Number of students
I	Second year	Law	9

The first Focus Group meeting at the Faculty of Law began with a presentation outlining the purpose of organizing this group. The importance of sharing experiences and suggestions from the students to improve the quality of teaching was emphasized. Direct engagement with the students was appreciated as an excellent opportunity to better understand their experiences and needs.

Following this, the students presented some observations and suggestions:

- Students are generally very satisfied with the teaching process in all the subjects they are taking this semester.
- They appreciated that all professors had published the syllabi at the beginning of the semester and had clarified their content as well as the evaluation methods.
- The teaching materials were published on time and were comprehensive.
- They suggested increasing interactivity, incorporating more practical exercises, and using case studies.
- Colloquia should be held according to the planned schedule.

Meeting	Year	Study program	Number of students
Second	Third year of studies	Law	5

The first Focus Group meeting with third year students at the Faculty of Law began with a presentation of the purpose behind organizing this group. The importance of sharing experiences and suggestions from the students to improve the quality of teaching was emphasized. Direct engagement with the students was valued as an excellent opportunity to better understand their experiences and needs.

After this, the students presented several observations and suggestions:

- The students are generally very satisfied with the teaching process in all the courses they are taking this semester.
- They appreciated the fact that all professors had published the syllabi at the beginning of the semester and had clarified their content as well as the evaluation methods.
- The teaching materials were published on time and were comprehensive.
- They suggest incorporating more interactivity, practical exercises, and case studies.
- During lectures, the academic publications of the professors should be discussed.
- They are satisfied with the administrative and infrastructural services.
- Examination tests should be updated within the allotted time frame.

Meeting	Year	Study program	Number of students
Third	Fourth year	Law	3

The first Focus Groups meeting with fourth year students of the Faculty of Law began with a presentation outlining the purpose of organizing this group. The importance of sharing experiences and suggestions from students to improve the quality of teaching was emphasized. Direct engagement with the students was regarded as an excellent opportunity to better understand their experiences and needs.

Following this, the students presented several observations and suggestions:

- Students are generally very satisfied with the teaching process in all the courses they are taking this semester.
- They appreciated the fact that all professors had published the syllabi at the beginning of the semester and had explained their content as well as the evaluation methods.
- The teaching materials were published on time and were comprehensive.
- They suggest incorporating more interactivity, practical exercises, and case studies.
- The professors' scholarly publications should be addressed during lectures.
- They are satisfied with the administrative and infrastructural services.
- There should be more practical work and investigative-operational exercises.

Recommendations from the Quality Assurance Office

The Quality Assurance Office, after holding three focus group meetings in the Faculty of Law – bachelor’s programs, has conducted a general evaluation of the teaching process, administrative services, and infrastructure. Based on student feedback and an analysis of the findings, it was evident that the teaching process and the services provided are at a satisfactory level. Students expressed positive views about the commitment of the academic and administrative staff; however, some observations were noted that require further improvements:

Recommendation	Responsible Office	Timeframe
Increase interactivity in lectures by incorporating more practical exercises, case studies, and interactive sessions.	Quality Assurance Office / Faculty’s Teaching Committee/ members of academic staff/ QAPI	Ongoing Address the recommendation by the next Faculty Meeting
Address and discuss professors’ scholarly publications during lectures to enrich academic discussions.	Quality Assurance Office / Faculty’s Teaching Committee	January 2025
Provide additional opportunities for practical work and investigative-operational exercises to enhance hands-on learning.	Quality Assurance Office / Dean of the Faculty	Ongoing Address the recommendation by the next Faculty Meeting
Regularly update the examination tests within the allocated time frame to ensure they remain current and effective.	Quality Assurance Office / Dean of the Faculty/ Central; Administration	January 2025