

Code of Ethics for Incoming and Outgoing Exchange Students

1. Respect for Institutional Values and Regulations

Students participating in the exchange program must adhere to the values, rules, and policies of both the host institution (AAB College) and their home institution. This includes academic integrity, discipline, and behavior in accordance with institutional expectations.

2. Academic Integrity

Students are expected to maintain the highest standards of academic integrity. This includes:

- Avoiding plagiarism, cheating, and any other forms of academic dishonesty.
- Respecting deadlines for assignments, exams, and other academic requirements.
- Honoring the agreements made in their Learning Agreement, and completing courses and projects honestly and with full effort.

3. Respect for Diversity and Cultural Sensitivity

- Students must demonstrate respect for the diversity and cultures present in the host institution, being open-minded and tolerant of differences.
- They should be aware of cultural norms, values, and traditions that may differ from their own and show respect for the community and individuals in the host country.

4. Behavior and Conduct

Students are expected to:

- Maintain a professional and respectful attitude both inside and outside the classroom.
- Refrain from disruptive, offensive, or inappropriate behavior in the academic, social, and cultural contexts.
- Be respectful of the local laws, customs, and policies, and adapt to the academic environment.

5. Communication and Collaboration

- Students should engage in effective and respectful communication with professors, staff, and fellow students.
- They must participate actively in group projects, class discussions, and academic activities.
- If any issues arise, students are encouraged to communicate with their international office or academic advisor in a timely manner.

6. Punctuality and Attendance

- Students are expected to be punctual for classes, meetings, and appointments.
- Attendance is mandatory unless excused for legitimate reasons (such as illness or emergency), and students are responsible for keeping up with their coursework if they miss any sessions.

7. Respect for the Environment and Campus Facilities

- Students should respect the physical environment of the host institution, including the classroom, library, study areas, and other facilities.
- Proper care should be taken of the campus and public spaces, maintaining cleanliness and respect for shared resources.

8. Confidentiality and Data Protection

- Students must maintain confidentiality and privacy in all academic and personal matters.
- They should respect data protection laws and regulations, ensuring that any personal or academic information remains secure and private.

9. Responsibility in Social Activities

- Students should participate in social and extracurricular activities in a manner that promotes respect and inclusivity, refraining from any conduct that could be deemed offensive or harmful to others.
- They should represent their home and host institutions positively in social interactions, promoting intercultural exchange and mutual understanding.

10. Commitment to the Exchange Program and Academic Success

- Exchange students should strive to achieve their academic goals and make the most of their time at the host institution.
- They must inform both the home and host institutions about any changes in their participation, health, or personal situations that may affect their ability to meet academic or program requirements.

11. Feedback and Reflection

- Students should reflect on their exchange experience and contribute feedback that could help improve the exchange program for future participants.

- They are expected to submit any required reports or documentation regarding their exchange experience, and provide constructive feedback to both institutions.